

# St Stephen Parish Council



## Photography and Video Summary

### Purpose

The Parish Council may take photographs and video recordings at public events and activities to promote the work of the Council, support community engagement and for record keeping purposes.

### How we use the images

Images may be used on:

- The Parish Council website
- Social media channels
- Newsletters and publications
- Reports and other publicity materials

We only use your data for the purpose for which it was collected. We do not sell your personal data.

### Lawful basis for processing

The Parish Council processes photographs and video recordings under the following lawful basis:

**Article 6(1)(e) Public Task:** Data is processed to enable the parish council to take photographs and video recordings at public events and activities held in the public interest, to promote the work of the Council, support community engagement and record keeping purposes.

### Informing individuals

Clear signage will be displayed at all event entrances. You have the right to object to being photographed or recorded. Please speak to a councillor or contact the Clerk if you do not wish to be included. Reasonable steps will be taken to avoid capturing your image and images will be removed where possible.

### Data storage and retention

Images are stored securely and deleted when no longer required.

### Contact details

For questions, objections or requests relating to photography and video recording contact:  
The Clerk, St Stephen Parish Council, The Parish Centre, Bricket Wood  
AL2 3PJ

Email: [clerk@ststephen-pc.gov.uk](mailto:clerk@ststephen-pc.gov.uk), Telephone: 01923 681443

### Further Information

St Stephen Parish Council Privacy Notice.