

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

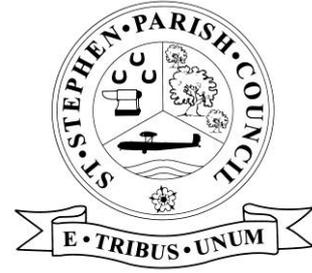
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## To Councillors:

Wendy Berriman  
Dorothy Kerry

David Brannen  
Bill Pryce

Ajanta Hilton  
Nuala Webb

## Co-opted Committee Member Chris Matson (PSRA)

You are summoned to a **Community & Leisure Committee meeting.**  
To take place on **Tuesday 11 November 2025 at 7.30pm**  
Venue: **Parish Centre, Station Road, Bricket Wood AL2 3PJ**

*A Feron*

Amanda Feron  
Assistant Clerk, 4 November 2025

## AGENDA

2526/CL/036 To receive and accept apologies for absence

2526/CL/037 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

2526/CL/038 To approve the minutes of the last meeting of the Community and Leisure Committee, held on 30 September 2025.

2526/CL/039 Public Participation- to invite comment and questions from the public in accordance with the Public Speaking Policy.

2526/CL/040 Update on previous actions not mentioned in this agenda.

2526/CL/041 To consider allowing a resident with an existing gate licence to move the position of the gate. Deferred from the last meeting. Report Attached

2526/CL/042 To review survey data to ensure residents views have been taken into account and are reflected in the draft proposals and to make a recommendation to Full Council. Deferred from the last meeting.

2526/CL/043 Discuss Park Street Jubilee event on 4<sup>th</sup> May at Park Street Rec and agree Council involvement.

2526/CL/044 To agree actions, staffing requirements and dates for events for the coming year.

- a) Armed Forces Day
- b) Community Awards
- c) Remembrance Sunday-feedback from event
- d) Christmas Event

- e) Annual Parish Meeting 2026
- f) Barge/Bus Trip for residents of the Parish
- g) Summer event

2526/CL/045 Clerks Report

Item for Submission to:  
St Stephen Parish Council  
Community and Leisure  
Date of Meeting: 16 September 2025  
Deferred to 11 November 2025

Agenda Item2526/CL/041	To consider allowing a resident with an existing gate licence to move the position of the gate. Report Attached
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**1. Purpose**

A resident has requested permission to relocate their existing gate into Greenwood Park from the end of their property to the front. The purpose of this relocation would be to enable their neighbour to also access the park through the new gate.

**2. Introduction**

Council officers previously advised the resident that, in principle, it would not object to a gate relocation, provided that:

- The gate opens directly onto the park footpath.
- The access is safe, practical, and does not adversely affect trees, shrubs or ground conditions.

**3. Current Position**

The proposed new location has been inspected. Key considerations are:

- There is a noticeable change in ground level between the property boundary (Barry Close) and the park footpath.
- Approximately 2 metres of undergrowth and uneven ground separate the proposed gate location from the footpath.
- Safe access would therefore require substantial landscaping, clearance and levelling works.



#### **4. Financial considerations**

- Creating a safe access point would involve significant construction and clearance works.
- These works are not economically viable in the circumstances and would set a precedent for other gate relocations requiring similar interventions.
- The Parish has a duty of care to ensure that all access points into Greenwood Park are safe for residents and visitors.

#### **RECOMMENDED that the Committee:**

refuses the application to relocate the gate into Greenwood Park, in this case, as the proposed location does not provide safe or practical access and would require disproportionate works to make it suitable.

Report of	Assistant Clerk	Date 5 September
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