

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

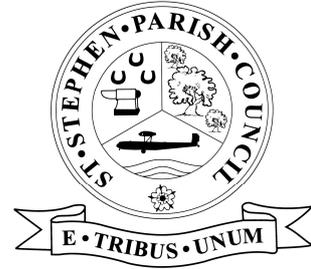
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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Minutes of Community & Leisure Committee meeting

held on Tuesday 22 July 2025 at 2.30pm

at the Parish Centre, Station Road, Bricket Wood AL2 3PJ

Present Councillors:

Wendy Berriman David Brannen David Yates
Dorothy Kerry Bill Pryce

Sue Hake, Clerk,
Jo O'Brien, Administrative Officer
3 Members of public

2526/CL/012 To receive and accept apologies for absence

Apologies received and accepted from Cllr Hilton and Cllr Webb

2526/CL/013 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate
- None

2526/CL/014 To approve the minutes of the last meeting of the Community and Leisure Committee, held on 27 May 2025.

Resolved: To approve the minutes of the last meeting of the Community and Leisure Committee, held on 27 May 2025

2526/CL/015 Public Participation- to invite comment and questions from the public in accordance with the Public Speaking Policy

A Parish resident explained his personal background following forwarding an enquiry to have an ice-cream cart at the Woodbury Field Play area on weekends and school holidays (Refer to item 020)

2526/CL/016 Update on previous actions not mentioned in this agenda

None

2526/CL/017 To approve and pursue delegated action from Full Council Meeting on 17th July 2025

This was in reference to if the expenditure exceeds the amount budgeted

2526/CL/018 Consideration of the use of the spare ground in Park Street Lane to be converted into Allotments

Action: Grounds manager to look at the site and assess feasibility of creating additional half size plots

2526/CL/019 To agree actions, staffing requirements and dates for events for the coming year

a) Armed Forces Day

Cllr Pryce confirmed receiving very good feedback for the Armed Forces Day event

Actions: for future events, traders must be set up on site by agreed time, parking marshals needed, investigate relocating the flag pole if needed

Bricket Wood resident association have offered to support for planning the next Parish Armed Forces Day Event

To seek additional support from all Parish Residents associations

Resolved: It was agreed to retain the event at Bricket Wood for the 28th June 2026 and for a flypast to be applied for by October 25

b) Community Awards/ Parish in Bloom

Action: Community Awards to be discussed further but Parish in Bloom will can be continued with the Resident Associations but will not be run by the Parish Council

c) Remembrance Sunday

Remembrance Service will be held on 9 November 2025

Actions: Additional faiths are being asked to participate in the service
Guides have offered to research background to two names recorded on the memorial

d) Christmas Event

Will be held on Sunday 7 December 2-4.30pm with brass band playing during the event and at carols by candlelight at 4.30pm

Cllr Pryce confirmed Christmas trees have been ordered

e) Annual Parish Meeting 2026

Cllr Yates confirmed speakers will be invited to the Annual Parish Council meeting

Resolved: To agree Parish Meeting will be held Thursday 14 May 2026 and the Annual Council meeting will be on 21 May 2026

f) Barge/Bus Trip for residents of the Parish

Action: Cllr Pryce to enquire about date availability for the Waterways boat trip, transport to be researched and local groups to be contacted

2526/CL/020 To consider enquiry to permit the sale of ice-cream from an ice-cream cart at Woodbury Field for a trial basis on weekends and school holidays

Resolved: To agree to grant a 1 year license in 2026 to sell ice-cream at Woodbury Field subject to satisfactory completion of obtaining all relevant licenses, certificates and purchase of equipment with an update to provided to the Council on progress in the Autumn 2025

Action: Clerk to share contact details of relevant District Councillors

2526/CL/021 To consider and discuss a Padel Court enquiry for Greenwood Park

Action: Parish Council to agree to consider a Padel Court as part of the Greenwood Park improvements on provision of more details being provided

2526/CL 022 To discuss possible assets of Community Value

Resolved: to recommend to Full Council to pursue registering Bricket Wood Social Club, Moor Mill, Park Mill and Park Street Village Hall as Community Assets

2526/CL/023 Clerks Report

No items to report

Annual Events Working Party to meet 28 July at 2pm

Meeting closed at 4.35pm