



**Action:** Take concerns were raised about hirers leaving heating levels on high to Fixed Assets to identify a better way to time and manage heating levels

**2324/FC/044** To consider and agree gates license fees

**Resolved:** To increase the gate license to and annual fee of £10 and to raise a £50 admin fee for all new applicants

**2324/FC/045** To review the insurance declaration form from the insurer

The Clerk informed councillors the Insurer has confirmed the form is not compulsory but requested forwarding any forms that are completed

**2324/FC/046** To confirm the Insurance policy renewal for 2023-24

**Resolved:** The Clerk to implement the insurance renewal and to enquire about Parish On Line previously included with the purchase of the policy

**2324/FC/047** To confirm use of previous years tree management report from earmarked reserves to be completed 2023-24

Quotes received A, £23,182, B £8k less £1500 grant, C awaiting receipt

**Resolved:** To agree the use of the earmarked reserves with Quote B, CMS subject to the Senior Groundsperson confirming the exact timeframe for the completion of the plan and if not happy to proceed for him to continue to proceed obtaining the third quote C and take to a committee meeting

**2324/FC/048** To consider and agree grant or discount requests

i.-Grant request from Fight the Freight to support a Traffic survey £1k

**Resolved:** Agreed the £1k grant request for the Traffic survey by Fight the Freight at the time it is required

**2324/FC049** To received update on bank accounts and agree staff bank mandates for the new Administrative Officer

Councillors were provided with an update on the bank accounts now held

**Resolved:** To add the Administrative Officer to the bank accounts

**2324/FC/050** To consider and confirm date for meeting between Councillors and Staff to review and update the Business Plan

**Action:** Clerk to arrange a meeting between Councillors and Staff on 14 or 15 November at 7.30pm

**3224/FC/051** To consider and agree additional date and time for budget discussions

**Resolved:** to hold a Finance meeting for Tuesday 5 December at 7.30pm

The meeting closed at 8.50pm